**GIEN School Level Monitoring Checklist**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Indicators | Yes | No | Remarks |
| 1 | Are GIEN committee members aware of their roles and responsibilities? |[ ] [ ]   |
| 2 | Is the Network conducting monthly meetings participating at least 51% of members*? (How many times did the school conduct meetings till the monitoring date)?* |[ ] [ ]   |
| 3 | Does the school have GIEN guidelines/ procedures? |[ ] [ ]   |
| 4 | Has the GIEN committee organized awareness-raising activities, workshops on thematic issues, and promotion of girls’ education, Gender-related issues? If so, could you explain?  |  |  |  |
| 5 | Is the suggestion box set up in the school? If so, is the Suggestion box accessible place for all students, and are records being maintained for all complaints received? |[ ] [ ]   |
| 6 | Has the school formed a Complaint Response Mechanism Committee and assisted to address the complaints? |[ ] [ ]   |
| 7 | Has the action plan of the School level girl’s education network been reviewed and monitored? *(mentioned in meeting minutes)* |[ ] [ ]   |
| 8 | Is the gender-focal person clear on his/her roles and responsibilities? |[ ] [ ]   |
| 9 | Has the GIEN taken any action to create a safe environment for girls to learn/study in school? *(managed gender-friendly toilets with sanitary pads, drinking water facilities, etc)* |[ ] [ ]   |
| 10 | Has the Network lobbied with Palika-level GIEN for quality education? (*eg. parental education, allocating budgeting for girls, and persons with a disabilities, separate washrooms, disabled friendly infrastructure, etc?)* |[ ] [ ]   |
| 11 | Is there a separate code of conduct for teachers, students, parents, and SMC developers and visible? |[ ] [ ]   |
| 12 | Is the GIEN incorporated into the School Improvement Plan (SIP)? |[ ] [ ]   |
| 13 | Does the school have a GIEN sustainability plan in place? |[ ] [ ]   |

**Conclusion**

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**Monitored by:**

Name: Designation

Signature: Date: