

Statement of Work

GEC Technical Monitoring Assignment

Launched in 2012, The Girls' Education Challenge (GEC) aims to help more than a million of the world's poorest girls improve their lives through education by finding better ways to get girls in school and ensuring they receive the best opportunities in life. The programme operates in 17 countries, supporting over 40 projects across Africa and Asia with a wide range of non-state organisations. More information can be found on the [GEC website](#).

The monitoring assignment detailed below relates to a specific project within the portfolio and has been commissioned as part of ongoing monitoring of the quality of project implementation. As such, observations and findings should focus on the specific technical areas and questions set out below, rather than on wider aspects such as design of the project or of the broader GEC programme.

In advance of carrying out the assignment, the consultant monitor should liaise with the relevant GEC Portfolio Manager for programme information necessary for and specific to the assignment. An overview of the project will be provided as well as any specific relevant information relating to the area of technical focus, for example recent monitoring reports or self-assessments. At the end of the assignment the consultant monitor will also liaise with the Portfolio Manager before any de-brief with the project to ensure feedback is pitched at the right level and so the Portfolio Manager can advise on any historical information which may need to be taken into consideration when sharing feedback.

[Note to Portfolio Manager: Please complete the Terms of Reference referring to the six-monthly monitoring plan and following discussion with a relevant Monitoring and Learning manager as necessary. Once completed, this form should be forwarded to the Technical Monitoring assignment coordinator.]

Assignment details	
Monitoring period (quarters)	
Assignment title	
Assignment reference number	
Project name and country	
Portfolio Manager name and contact details	
Project overview Context, challenge project is facing	

Assignment details																				
and area of concern																				
Assignment overview Issue to be monitored, specialisms required and type of monitoring	<p>It has been noted that there have been ongoing safeguarding concerns arising from working with government schools. Although the project has done a lot of work to meet safeguarding requirements, including revising and updating policies, and various refresher trainings, there is still ongoing difficulties getting buy-in on the part of school proprietors/head teachers. It would be useful to:</p> <ol style="list-style-type: none"> 1. Learn from the project's experiences about what has worked/not worked for them re. safeguarding. 2. Understand what the project has been doing to sustain the safeguarding standards and practices in schools post-closure. 																			
Questions to be answered (maximum 5)	<ol style="list-style-type: none"> 3. What activities (training, sensitisations, distribution of materials etc.) has the project engaged in with project schools and stakeholders to establish and reinforce safeguarding good practice/systems? 4. What are the lessons learnt and reflections on safeguarding infrastructure on the project? (achievements/successes/ most challenging aspects)? Have there been particular challenges working with private schools? 5. What aspects of safeguarding good practice/systems are most likely to be sustainable/less likely to be sustainable? 6. Are there any do no harm issues arising from project closure and what plans are in place to support or mitigate these issues for the girls and wider community? 7. What recommendations does the technical monitor have for the project, that are likely to improve the likelihood of sustainability? 																			
Deliverable overview	<p>Monitoring to include:</p> <ol style="list-style-type: none"> 1. Interviews/discussions with project team/partners 2. Visits to a sample of project schools and FGDs with key stakeholders: head teachers/school proprietors, beneficiary girls, teachers, parents (if possible) etc. 3. Use of the Fund Manager's Safeguarding monitoring tools and guidance. <table border="1"> <thead> <tr> <th>Task/Deliverable</th><th>Due date</th><th>Approx. days</th></tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>Written report/PPT consistent with ToR which should include the following:</p> <ol style="list-style-type: none"> 1. Completed cover sheet 2. Executive summary with key bullet findings 3. Clear responses to the questions 4. Completed reporting using Fund Manager Safeguarding Monitoring Tools 5. General observations with examples 6. Specific technical recommendations for consideration 7. Summary of exit meeting discussion <p>This must be signed off by the Portfolio Manager before the assignment is deemed complete. Note: monitor should discuss findings with Portfolio Manager and Safeguarding Team before exit meeting with project.</p>		Task/Deliverable	Due date	Approx. days															
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Assignment logistics	
Maximum number of days required for assignment	
Maximum number of additional days required for international travel	
Estimated start and end dates (please specify if these are exact dates and if there is flexibility around these)	
Location of visit	

Consultant specification	
Preferred consultant name (optional)	
Technical area of expertise required	
Other considerations	