

## **SELECTION GUIDE FOR IN-SCHOOL GIRLS LEARNING CENTRE FACILITATORS/VOLUNTEERS**

### **GENERAL POSITION SUMMARY:**

The Educating Nigerian Girls in New Enterprises (ENGINE) II programme seeks to engage a qualified teacher preferably female as a Learning Centre Facilitator. The candidate will be responsible for conducting four (4) hours weekly sessions on Literacy, Numeracy, life skills and financial education with about 25 In-School Girls (ISGs) four times a week. In addition, S/He will also be responsible for providing intensive coaching classes to girls appearing JAMB/WAEC/NECO. She will also undergo a comprehensive training on the project's learning manual and tools. She will also be monitored and supervised by the ENGINE II team and the Master Trainers from the Ministry of Education.

### **ESSENTIAL DUTIES:**

1. Mobilise girls for learning sessions.
2. Carry out assessment tools to assess the girls' educational needs.
3. Adapt the learning sessions based on the different types and needs of the girls.
4. Conduct one-hour session on Literacy, Numeracy, life skills and financial education with about 25 girls using learners' centred teaching learning approach four times a week.
5. Take attendance after each session.
6. Liaise with school management to ensure learning centre is safe, comfortable and secure.
7. Ensure everybody is comfortable during sessions.
8. Submit monthly reports.
9. Attend monthly review meetings and Teachers' Professional Development Days.
10. Ensure proper handling and safety of communication and learning session materials in your custody.
11. Ensure proper recording of information into the Monitoring and Evaluation tools.
12. Conduct other activities as required by the programme.
13. Adhere to Mercy Corps Child and Vulnerable Adults Protection Policy and Do No Harm Principles.

### **QUALITIES AND CRITERIA FOR SELECTION:**

1. Teachers preferably female with NCE/OND and at least two years teaching experience.
2. Currently teaching within the project school or a neighbouring school.
3. Eligibility to teach Numeracy, Literacy, life skills and financial literacy modules: to teach Numeracy, teachers with experience teaching Maths; for Literacy, teachers having experience teaching English; Guidance Counsellors are encouraged to apply to facilitate sessions on life skills and financial literacy.
4. They must be role models with good interpersonal relations.
5. Must submit a hand written application letter with a passport attached.
6. Proficiency in the use of English language.
7. Must be able to relate well, respect and mentor girls.
8. Paying detailed attention to specific needs of the marginalised girls and providing mentorship accordingly.